

INITIAL EQUALITY IMPACT ASSESSMENT PRO FORMA

Section:	Names of those undertaking assessment: Bryan Wolsey Stuart Vickers	
Development Control		
Name of Policy to be assessed: Local List	Date of Assessment: 19 th August 2008	Is this a new or existing policy?: New
1. Briefly describe the aims, objectives and purpose of the policy: To set out clear rules for the submission of planning applications		
2. What are the key performance indicators? The submission and registration of planning applications in a timely fashion.		
3. Who will be affected by this policy? Planning agents and applicants		
4. Who is intended to benefit from this policy and in what way? The whole planning service through a consistency of approach		
5. Are there any other organisations involved in the delivery of the service? Consultees such as the County Highway Authority		
6. What outcomes are required from this strategy and for whom? Clear and consistent approach to the submission of applications		
7. What factors/forces could contribute/detract from the outcomes? None evident		
8. Who are the main stakeholders in relation to the policy? The Council, applicants, agents.		
9. Who implements the policy, and who is responsible for the policy? Development Control staff		
10. Are there concerns that the policy <u>could</u> have a differential impact on different racial groups? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this? No concerns		
11. Are there concerns that the policy <u>could</u> have a differential impact on men and women? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this? No concerns		
12. Are there concerns that the policy <u>could</u> have a differential impact on disabled people? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for		

this?
No concerns

13. Are there concerns that the policy could have a differential impact on the grounds of sexual orientation? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?

No concerns

14. Are there concerns that the policy could have a differential impact on the grounds of age? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?

No concerns

15. Are there concerns that the policy could have a differential impact on the grounds of religious belief? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?

No concerns

16. Are there concerns that the policy could have a differential impact on any other groups of people eg those with dependants/caring responsibilities, those with an offending past, those with learning difficulties, transgendered or transsexual people. If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?

No concerns

17. Are there any obvious barriers to accessing the service eg language, physical access?

No

18. Where do you think improvements could be made?

None

19. Are there any unmet needs or requirements that can be identified that affect specific groups. If yes, please give details.

No

20. Is there a complaints system?

None as such: Council Complaints system will apply

21. Do we monitor complaints by race, gender, disability, age, sexual orientation, religious belief?

Yes

22. Do we have feedback from managers or frontline staff?

Yes

23. Is there any feedback from voluntary/community organisations?

Yes
24. Is there any research or models of practice that may inform our view? No, it is a new national system
25. Could the differential impact identified in 8 – 16 amount to there being unlawful discrimination in respect of this policy? Not applicable
26. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy? Not applicable
27. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason? Not applicable
28. Should the policy proceed to a full impact assessment? yes
29. Date on which Full assessment to be completed by Council meeting
Signed (Lead Officer): ...B E Wolsey for Mark Shipman..... Date: 19 th August 2008.....